

RUPERT HISTORIC DISTRICT Development Work Permit Application Forms

Welcome to the Rupert Historic District. The buildings in the city center and around the square are listed on the National Register of Historic Places. The City of Rupert is actively working to improve and maintain the historic appearance of our buildings.

Any changes, additions, alterations, etc. to the exterior of your building, including but not limited to signs, painting, changes of exterior features, painted window decorations, banners, etc. **must be approved** by the Historic Preservation Commission. Also included are any interior alterations that are visible from the outside. A "Development Work Permit/Certificate of Appropriateness" must be issued **prior to performing any work.**

The Historical Preservation Commission meets the first Thursday of each month at 7:00 P.M. upstairs in the City Hall conference room. If needed, the Commission can meet on the third Thursday. For further information please call:

City Economic Development Coordinator, 436-9600.
Chair of the Commission, Sharalee S. Clawson 436-0297.

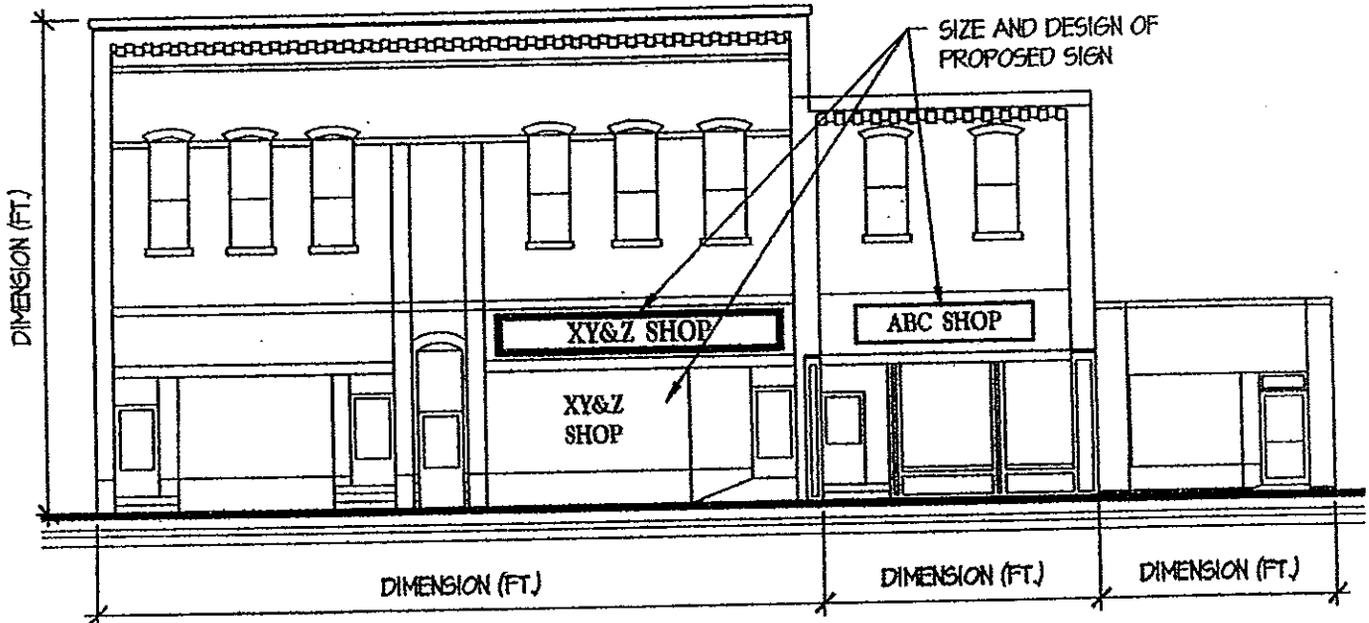
APPLICATION CHECK LIST FOR A DEVELOPMENT WORK PERMIT

All of the following documents must be completed and presented to the Rupert Historical Preservation Commission before the "Development Work Permit/Certificate of Appropriateness" can be issued.

1. _____ The "Development Work Permit Application" completely filled out.
2. _____ Two copies of detailed plans of your building, drawn to scale, showing dimensions and all proposed changes. See the example at the bottom of this page.
3. _____ Colored photographs showing affected area of your property.
4. _____ The original "Affidavit of Legal Interest" must be signed by the building owner and notarized if you are renting the building.
5. _____ A map of the Rupert Historic District showing the location of your business.
6. _____ A copy of any Permit or Variance required.

Please be sure to include all the items on this list to avoid any unnecessary delays.

As stated in Idaho Code, Chapter 46, Section 67-4608, the "Development Work Permit/Certificate of Appropriateness" issued by the Rupert Historic Preservation Commission must be obtained prior to proceeding with any work.



Front View (#14 Font)
Scale: X/XX" = 1'-0"

City of Rupert
Historic Preservation Commission
Development Work Permit Application

Applicant _____ Owner _____ Purchaser _____ Lessee _____

Address:

Street _____

City _____ State _____ Zip _____ Phone _____

Owner/Representative:

Street _____

City _____ State _____ Zip _____ Phone _____

Contact person (if different from above): _____ Phone _____

Legal description of the property within the City of Rupert Historic District:

Block No. _____ Lot No. _____

Street Address and current name of the historic property for which this Development Work Permit is requested: _____

Describe how the property is now being used. _____

Will there be a change in use of the building? If so please describe the new intended use.

Plans for the work to be done: Describe the exterior changes alterations and major maintenance being proposed to the building. This includes, but is not limited to, repair or replacement of signs, painting, landscaping and interior work visible through the windows. _____

Describe the reasons for this work to be done. _____

In accordance with City Ordinance No. 815, Section 7, this application form, consisting of three pages, and the following submittals are required.

1. Detailed plans, to scale, showing all proposed changes: 2 copies.
2. Colored photographs showing the current condition of the property and the area of the building and surrounding areas that will be affected by the proposed changes.
3. An original notarized Affidavit of Legal Interest.
4. Vicinity map showing the location of the property.
5. A copy of any permit or variance required.

Note: When this application has been submitted it will be reviewed in order to determine compliance with application requirements. A hearing date will be scheduled only after an application has been accepted as complete.

The work contemplated in this application may require approval of the City of Rupert, Building Department and/or the Minidoka County and City Planning and Zoning Department.

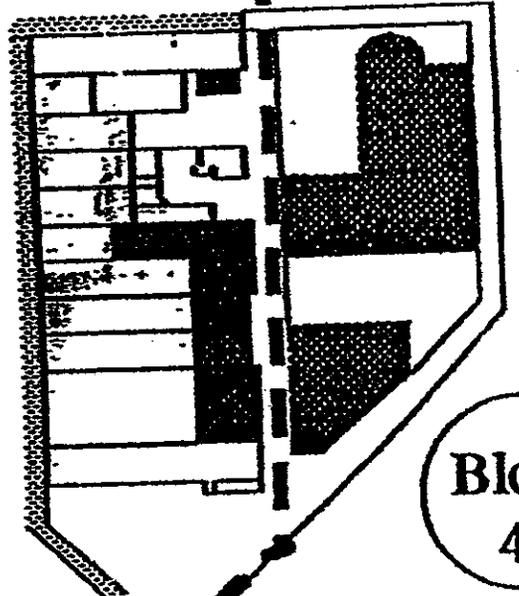
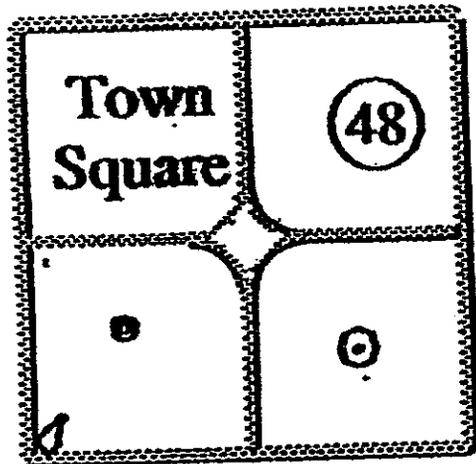
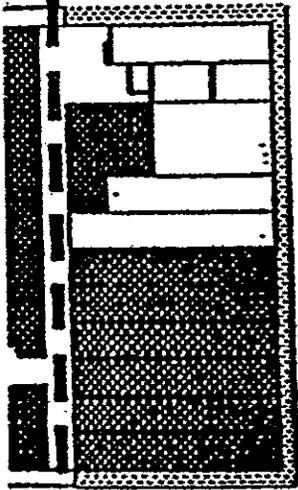
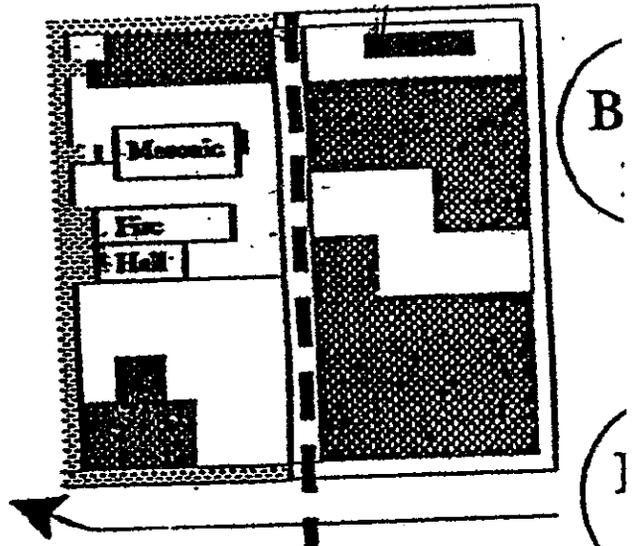
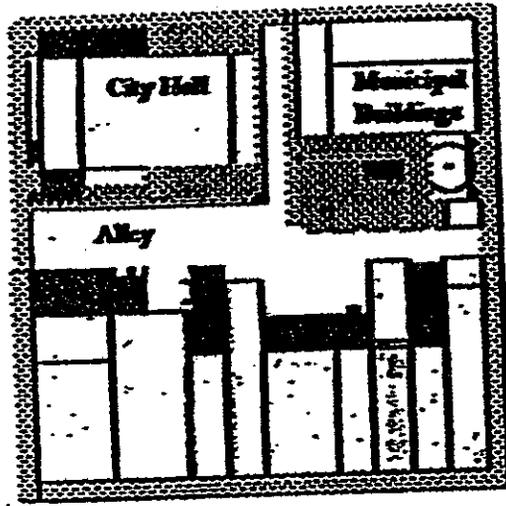
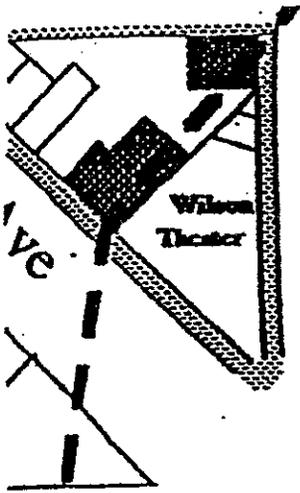
No work may begin prior to approval by the Commission.

Applicant: _____ Date: _____
(Signature)

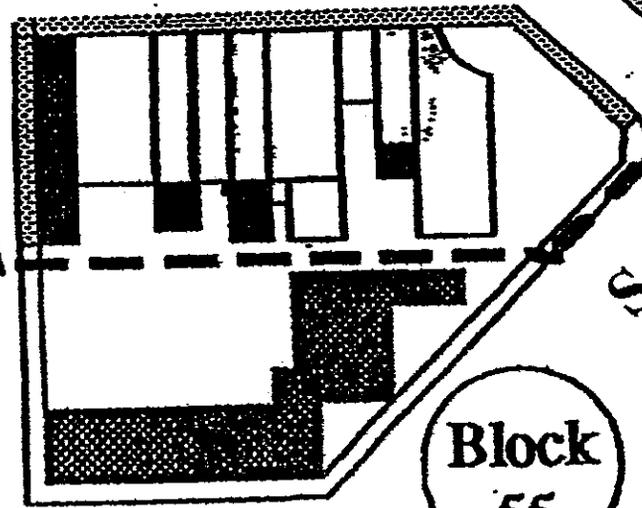
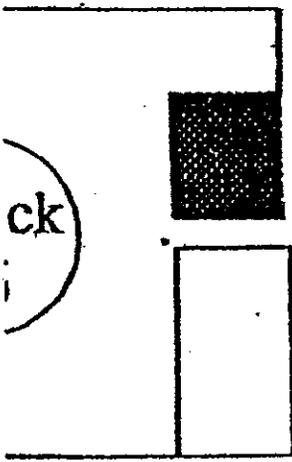
I concur with the provisions of this application.

Owner: _____ Date: _____
(Signature)

Please submit this application to:
The City of Rupert
Attention: Historic Preservation Commission Chair
624 F Street, P. O. Box 426
Rupert, Idaho 83350
(208) 436-9600



Block 49



Block 55

Scott Avenue

Railroad

 Contributing

